

# NATIONAL ACTIVITY REPORTS

Submitted by: Officers and Staff

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June - September 2012

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## Advertising & Public Relations

- No items to report

## ALCO Historic Photo's

*Submitted by Edward A. Fernau*

- No items to report

## Chapter Development

*Submitted by Don Maxwell*

- Two groups interested in forming a new chapter. One is in Leicester, Mass., and the other is in Warrenton, OR. Nothing concrete yet.

## 2012 Convention Status

*Submitted by Bart Jennings*

- Status update to be given during Conference

## 2013 Convention Status

- August 13: NRHS 2013 Convention core team conducted half-day planning session by conference call from various locations. (Greg Molloy)
- September 10-16: Participated in 2013 Convention core team meetings with hotels and suppliers in Fairbanks, Denali Park and Anchorage, with B. Jennings, B. Thompson and D. Osborne. As in previous working site visits, the majority of costs were arranged on a comp basis or were paid by third parties.

## Emblem Sales

*Submitted by Dave Baniewicz*

- No items to report

## Finance Update

*Submitted by Ralph Bitzer*

- Completed review and filed IRS 990 and Commonwealth of Pa returns.
- Financial committee meeting Aug 23 - 24 (Greg Molloy, Jeff Smith, Joe Maloney, John Fiorilla, Bob Heavenrich, Bob Bitzer)
- Attended NRHS Convention in Cedar Rapids, IA June 17-June 25 and handled financial and deposit transactions for convention. (Bitzer)
- Attended NRHS staff meeting at the National Office July 25-26. Financial review of 2012 convention and preparation of financial reports (Greg Molloy, Bob Bitzer)

- Reviewed cash flow management of accounts with Greg Molloy and Claude Doan
- Attended NRHS staff meeting in Philadelphia, PA at the National Office August 24-25. Review of cash flow management, Account management, Updated budget projections (3 year plan), Long range planning updates and review of IRS form 990 as completed by CPA's.

**Library Project Manager**

*Submitted by Douglas R. White*

- No items to report

**Media Services**

*Submitted by Mitchell Dakelman*

- Continue to label and file slides, and work on movies.

**Membership Awards**

*Submitted by Joe Maloney*

- Presented 25-year anniversary certificate to Gulf Curve Chapter, Sunday, July 15, 2012.
- Sent anniversary certificates to Arkansas-Boston Mountains, North Jersey and Rochester Chapters on July 17, 2012, after none of the chapters responded to letters about their plans.
- Presented a 25-year pin to Rev. Steve Morse on September 28, 2012 after Lake Shore Chapter neglected to present the pin sent in January, 2008.

**Membership Discount Program**

*Submitted by Wes Ross*

- No items to report

**NRHS Inspector General**

*Submitted by Walter Zullig*

- No items to report

**NRHS Publications**

*Submitted by Jeff Smith*

- Completed production of Summer 2012 Bulletin (mailed early September).
- Started production of Fall 2012 Bulletin.
- Started content selection and editing process for 2013 Bulletin's

**RailCamp**

*Submitted by Barry Smith*

- Two RailCamps have been completed in 2012
- August 1: Provided logistical assistance for RailCamp Northwest staff in Seattle. (Greg Molloy)
- August 4: Visited RailCamp Northwest, participated in activities at Mt. Rainier Scenic RR and attended end-of-program debrief session with campers and staff. (Greg Molloy)

**Railway Heritage Grants Program**

*Submitted by Nathaniel Guest*

- Preservation Initiatives: Worked with railway preservation experts to devise a first ever NRHS most-at-risk list for endangered heritage resources. Notifications mailed to owners, information request. Hope to announce in November.
- Presentation on NRHS Preservation Initiative offered in Mexico at International Conference on Railway Heritage.  
Grants Committee: New application form in creation. Work to create an edit-able PDF form for application.
- Eligibility requirements for applicants under review.

**Secretary**

*Submitted by Joe Maloney*

- With John Fiorilla, certified 2012 election results. Notified both winners and non-winners about the election results via individual letters.
- Wrote letters of appreciation to IEC members.
- Advised Alabama Gulf and Ozarks Chapters that their charters have been revoked.
- Drafted proposed NRHS Records Retention Guidelines - in coordination with officers and staff.
- Provided Adobe copies of NRHS policy documents for October 2012 Board meeting.
- Handled many routine actions.

**Website Project Update**

*Submitted by Jeff Smith*

- Completed various content updates.

*Preservation Site:*

- Worked with Nathaniel on materials for trip to Mexico.
- Worked with Nathaniel and John Hankey on preservation site 10 most endangered list.
- Completed information architecture for preservation site.
- Met with Linn M. at Strasburg and representatives of the Railroad Museum of Long Island about the restoration of their steam locomotive.
- Working with Nathaniel to establish a working relationship with Cornell University for a year round preservation focused intern.

**Other Administrative Activities**

- July 23-27: Attended series of meetings in Philadelphia, PA and Mt. Laurel, NJ to review NRHS legal matters, financial outcome and closeout of 2012 NRHS convention, NRHS cash management plans, budget and financial planning, and executive director study team. (G. Molloy)
- July 30 - August 7: Participated in several conference calls regarding NRHS RailCamp management, insurance and legal issues. (Greg Molloy)
- August 23-25 and August 31-September 1: Participated in meetings in Philadelphia and nearby areas regarding budget & business plans, setup of on-line registration for 2013 convention, and update of NRHS strategic plan. (Greg Molloy)
- September 21: Met with representatives of 2011 Cascade Rails convention in Tacoma to review remaining issues and steps needed to wrap up 2011 convention.
- Continued to support pre-work and reports to prepare for new NRHS governance system to take over in October, 2012, along with other NRHS officers and headquarters staff. (Greg Molloy)

- Numerous discussions by phone and e-mail with NRHS program heads, officers and national staff to help keep regular programs on schedule and meet key dates regarding dues renewal program and preparations for 2013 NRHS programs. (Greg Molloy)
- Strategic Planning: meeting in early September to discuss society finances and plan Board activities for October (Jeff Smith, Greg Molloy)

**Officers and Staff Reporting on Activities:**

Gregory P. Molloy: President

Barry O. Smith: Senior Vice President & Director-RailCamp Programs

Jeffrey S. Smith: Vice President & Editor, *NRHS Bulletin*

Joseph C. Maloney, Jr. Secretary

Ralph R. Bitzer: Treasurer

Robert M. Heavenrich Jr.: Comptroller

Robert J. Ernst: Director-Membership Records & Editor, NRHS Telegraph

Nathaniel Guest: Director of Heritage Grants Program

Walter Zullig, NRHS Inspector General

Douglas R. White: Library Project Manager

Don Maxwell, Director of Chapter Development

Mitchell E. Dakelman: Director-Media Services

Dave Baniewicz: Emblem Sales Director