



As approved by the Board on December 8, 2016 via email.

**Meeting Minutes  
NRHS Board of Directors  
Organizational Meeting  
University Place Hotel  
Portland, OR  
Saturday, October 15, 2016**

Pursuant of notice, the Board of Directors of the National Railway Historical Society, Inc. met at the University Place Hotel in Portland, OR on October 15, 2016.

**1) Call to Order - Open Session**

President Al Weber called the meeting to order at 1:00PM PDT on Saturday, October 15, 2016.

**2) Welcome and Roll Call**

President Al Weber welcomed the Directors to this meeting. The Board attendance for this meeting was as follows:

Name	Office	Present	Absent
Al Weber	President (2014 - 2018)	1	
Joseph C. Maloney, Jr.	Vice President (2016 - 2020)	1	
David Flinn	Global Director (2014 - 2018)		E
E. Steven Barry	Global Director (2014 - 2018)	P	
Walter Zullig	Global Director (2016 - 2020)	1	
Robert J. Ernst	Global Director (2016 - 2020)	1	
William Brotherton	Global Director (2016 - 2020)	1	
R. Douglas Scott	District 1 Director (2014 - 2018)	1	
Tony White	District 1 Director (2016 - 2020)	1	
Harold Shaak	District 2 Director (2014 - 2018)	1	
Charles Webb	District 2 Director (2016 - 2020)	1	
Frank Fowler	District 3 Director (2014 - 2018)		E
Ralph Robert Bitzer	District 3 Director (2016 - 2020)	1	
Sanford Williamson	District 4 Director (2014 - 2018)	P	
Charles S Williams	District 4 Director (2016 - 2020)	P	
Jim Pahr	District 5 Director (2014 - 2018)	1	
Wesley F. Ross	District 5 Director (2016 - 2020)	1	

John Goodman	District 6 Director (2014 - 2018)	1	
Duane Durr	District 6 Director (2016 - 2020)		E
Steven Siegerist	District 7 Director (2014 - 2018)	1	
Skip Waters	District 7 Director (2016 - 2020)		E
Jeffrey S. Smith	District A Director (2014 - 2018)		E
Wes Weis	District A Director (2016 - 2020)	P	
Jack Hilborn	District B Director (2014 - 2018)	1	
Ricky Durrant	District B Director (2016 - 2020)	P	

P = Attended via phone E=Excused Absence U=Unexcused Absence

There was a quorum present in order to conduct business.

General Counsel John Fiorilla was in attendance and Comptroller Bob Heavenrich was attending via the phone.

**Approval of July 2016 Meeting Minutes**

The minutes of the Convention 2016 Board of Directors’ Meeting were approved via email and posted to the admin site on September 13, 2016.

**3) Nominations of the Secretary and Treasurer**

**Motion:** Doug Scott motioned and Jack Hilborn seconded to appoint Bob Bitzer for NRHS Treasurer and Bob Ernst for NRHS Secretary. Both nominees agreed to accept the nomination. Passed by voice vote.

**4) Review of Directors’ Responsibilities, Legal Agreements and Meeting Conduct**

General Counsel John Fiorilla reviewed the responsibilities of the Directors. All Directors are delegates of the NRHS and are responsible for the operation of the National Society. Each Director will regard the business of the NRHS with confidentiality where necessary and each Director will notify the Board if a conflict of interest exists.

**5) Presidential Appointments**

President Al Weber appointed members to the various Committees of the NRHS. The complete list is attached as Appendix B.

Al is looking for a Membership Committee Chairman and volunteers to join that committee.

Jim Pahris volunteered to be the “Keeper of the Stuff”. He will hold the NRHS speaker phone and projector between meetings and have the equipment shipped to each Conference.

## 6) Reports

### President – Al Weber

Al introduced and welcomed the new Directors to the meeting.

### Vice President Joe Maloney

**Film Project** – Joe reviewed the progress of the NRHS Film Digitalization Project. His report is attached as Appendix C.

**Library Committee** – Joe thanked Ed Berntsen for his work on the Library Committee. There is some progress on the relocation of the library material. He should have a report for the Spring Conference.

### Treasurer - Bob Bitzer

Treasurer Bob Bitzer reported that Carol Ann Cornelius has taken on the role of Assistant Treasurer. She is being set-up with access to the accounts in order to assist Bob with the Treasurer's duties. She is also the treasurer for the Denver Convention.

Bob is working with NRHS Fund, Inc. President Wes Weis on the Fund's financials. Bob is setting-up Wes with access to the Fund's various bank accounts.

Bob continues to work with Hugh Harris on the membership renewals. For 2017 all checks received for renewals will be handled by NRHS volunteers. The Wells Fargo Lockbox is being closed. Steven Siegerist with assistance from St. Louis Chapter members will process all checks received for membership renewals. A new bank account will be necessary at PNC Bank in St. Louis to deposit the checks.

The 2015 NRHS Audit is complete. 2016 financials are done through August. The NRHS is running in the black. This is in part due to all the help from the various volunteers and management's commitment to keep expenses low.

Bob Bitzer along with NRHS Comptroller Bob Heavenrich reviewed the proposed 2017 NRHS Budget. The budget is not a deficit budget and allows for one additional printed copy of the *NRHS Bulletin* and *NRHS News*. The NRHS Emblem Sales will no longer be an inventoried item. Sales will be handled on a cash basis.

The NRHS Budget and financials are attached as Appendix D.

**Motion:** Joe Maloney motioned and Doug Scott seconded to approve the 2017 NRHS Budget as presented. Passed by voice vote.

**Secretary - Bob Ernst**

The minutes of the Board of Directors' Meeting held in Denver, CO in July were approved by the Board via email and posted to the NRHS public admin site on September 13, 2016. Bob noted to the Board, especially the new Directors, the public admin site lists all of the NRHS policies along with meeting minutes dating back to the Winter 2009 meeting. Many of the past financial reports are included in the minutes.

Bob will work with Charles Williams to create a Directors' Contact List. This will include the Board and the Service Directors.

**General Counsel - John Fiorilla**

General Counsel John Fiorilla reported that the summer was quiet on the legal front. Legal fees for the NRHS are under budget for 2016.

**Membership Records – Hugh Harris**

The 2017 NRHS dues renewal forms are to be mailed in the next two weeks. The preferred method of renewals is online via Amilia.

**Bylaws Committee - Bob Ernst**

Bylaws Committee Chairman Bob Ernst reported the committee will be decommissioned until a time when a Chapter definition is defined or other Bylaws amendments are required.

**Advisory Council – Scott Andes**

Advisory Council Chairman Scott Andes gave a report on the earlier meeting of the Advisory Council. Del Kittendorf was elected as the Advisory Council Chairman and Ellen Scott the Advisory Council Secretary. Fred Kurtz will be leading a committee to define NRHS Chapters.

***NRHS Bulletin* – Jeff Smith**

Jeff provided a written report to the Board which was distributed prior to the meeting. (See Appendix E) Al noted that he has received many positive comments on the last issue of the *NRHS Bulletin* and thanked Jeff and his staff for the excellent work on the publication.

**7) RailCamp – Becky Gerstung**

Becky reported that the 2016 RailCamp program was a success. All activities were completed safely. The campers and the counselors enjoyed the time spent at the camps. The complete report is attached as Appendix F.

Tony White and Bud Thompson narrated a presentation to the Board highlighting the activities of the two camps.

Bud noted that the Northwest program lacks west coast campers. The majority of the campers are from eastern states. Bud is urging the west coast chapters to send campers to the Northwest program.

The dates for the 2017 RailCamp program have been set. RailCamp East will be held June 25 to July 1, 2017. RailCamp Northwest will be held July 30 to August 6, 2017.

All chapters sponsoring campers for 2017 are urged to send their applications in as early as possible.

#### **8) NRHS Fund – Wes Weis**

Wes reported the NRHS Fund's Trustees met on Friday evening October 14, 2016. Changes will be made to the Fund's Bylaws. This will be approved at the next Fund meeting. Some of the Trustees will be meeting at the office of John Fiorilla to work on fundraising letters and to discuss future strategies. The Fund's Board will meet at the Spring Conference on a date to be determined.

#### **9) Convention Reports**

##### **2015 Rutland, VT**

The 2015 Convention financial records were audited. There were no changes to the financial results. The convention recorded a \$2000 loss. Approximately 610 individuals participated in at least one Convention event.

**Motion:** Walter Zullig motioned and Wes Ross seconded to accept the 2015 Rutland Convention Report. Passed by voice vote.

##### **2016 Denver, CO**

Convention Chairman John Goodman reported that there were about 300 registrations for the convention. He expects the convention will net a profit around \$7,000.

##### **2017 – Nashville, TN**

The dates for the Nashville Convention are set for June 20 to June 24, 2017. The former Holiday Inn Hotel is re-branding to a Hilton property. All signed contracts will be honored by the new ownership.

All of the meetings will be held on Friday, June 23, 2017. The Advisory Council from 8 – 11AM, the Board from 12 – 3PM and the Membership Meeting at 3:30PM.

**2018 – TBD**

John has two possible locations for the 2018 Convention. One is Albuquerque, NM and the other is the Elkins area of West Virginia.

The Double Tree Hotel in Albuquerque is offering an attractive rate around \$129 a night. The hotel is located downtown a few blocks from the Amtrak station. There are a number of event possibilities in the Albuquerque area along with the Rail Runner commuter service.

Jim Pahriss and Larry Dyer are investigating the possibility to hold the 2018 Convention in the Elkins, WV area. There are five tourist operations in the vicinity for events. The only drawback is the lack of a single hotel that can handle a large group like ours.

More information will be gathered for both options and will be presented to the Board at the Spring Conference.

**2019 – Salt Lake City, UT**

The convention will be held in conjunction with the Union Pacific 150<sup>th</sup> Anniversary celebration on Friday, May 10, 2019. Hotels in Ogden, UT are booked for the dates around this event. John will be investigating hotels in the Salt Lake City area.

**2020 and Beyond**

John is investigating locations for 2020 and beyond. He is watching the progress of the “All Aboard Florida” line. This may give us an opportunity to hold a convention in central Florida.

**10) Conferences – Bob Bitzer****Spring 2017 - TBD**

Bob Bitzer recommended that the 2017 Spring Conference take place in Claymont, DE in cooperation with the Wilmington Chapter. This would be similar to the Conferences held there twice in the last few years.

Steve Barry is working on the events for the Conference while Bob is negotiating with the hotel. Bob is asking for approval from the Board to accept the location of the Spring Conference to be held in the Wilmington, DE area in the month of April.

**Motion:** Wes Ross motioned and Jack Hilborn seconded to approve holding the 2017 Spring Conference in the Wilmington area in April of 2017. Passed by voice vote.

**Fall 2017 – Kansas City**

John DeRoo, National Representative of the Kansas City Chapter, is proposing to hold the 2017 Fall Conference October 26 – 28, 2017 in Kansas City, MO. Tentative plans include a ride on the new Kansas City street car line and a tour of the yard. There are two possible hotels both located in the downtown area. The Westin Hotel at \$135 a night and the Sheraton Hotel at \$129 per night.

**Motion:** Steven Siegerist motioned and Doug Scott seconded to approve the proposal to hold the 2017 Fall Conference in Kansas City, MO on October 26-28, 2017.

**2018 and beyond**

Bob Bitzer is seeking proposals for future Conferences.

**11) Unfinished Business****Actions of the Executive Committee**

None

**NRHS Privacy Policy and Mailing List Sales**

No update. The NRHS does not release or sell its mailing list.

**12) New Business****a) Chapter Withdrawal – British Columbia Chapter**

In June of this year a letter was received by NRHS Treasurer Bob Bitzer from Terry Fergusson of the British Columbia Chapter requesting that chapter's charter be withdrawn and the organization be accepted as an Affiliate Group when the category is defined. A check for \$250 was sent with this request. Since the NRHS created the category of an Affiliate Group at the last Board meeting the request can be accepted.

**Motion:** John Goodman motioned and Jim Pahrns seconded to withdraw the charter of the British Columbia Chapter. Passed by voice vote.

**Motion:** Walter Zullig motioned and Wes Ross seconded to accept the British Columbia group as a NRHS Affiliate Group. Passed by voice vote.

**b) Chapter Withdrawal – Scioto Valley Chapter**

Wes Ross has been in contact with the remaining members of the Scioto Valley Chapter. They are unable to maintain the Chapter and ask to withdraw their charter.

**Motion:** Wes Ross motioned and Jim Pahrns seconded to withdraw the charter of the Scioto Valley Chapter. Passed by voice vote.

**c) Chapter Withdrawal – Southern Kentucky Chapter**

Wes Ross received an email from an officer of the Southern Kentucky Chapter asking to have their charter withdrawn. They are unable to maintain membership in the organization.

**Motion:** Wes Ross motioned and Jim Pahrns seconded to withdraw the charter of the Southern Kentucky Chapter. Passed by voice vote.

**d) Affiliate Group Application – Florida East Coast Railway Society**

An Affiliate Group application was received from the Florida East Coast Railway Society. Del Kittendorf is a member of this Society. He noted it is dedicated to the history of the Florida East Coast Railway and work closely with the railroad.

**Motion:** Jack Hilborn motioned and Walter Zullig seconded to accept the Affiliate Group application of the Florida East Coast Railway Society. Passed by voice vote.

**e) Blackhawk Bank Resolution**

**Motion:** Joe Maloney motioned and John Goodman seconded to approve a new signature card update at Blackhawk Bank to add Carol Ann Cornelius to the accounts. Passed by voice vote.

**f) PNC Bank Account**

Steven Siegerist will be handling all of the checks received for the NRHS dues renewals. President Weber is requesting the approval to open an account at PNC Bank in the St. Louis area to allow Steve to deposit checks. Wells Fargo does not have a branch in the area.

**Motion:** John Goodman motioned and Jack Hilborn seconded to approve the opening of a new bank account at PNC Bank for membership renewal deposits. Passed by voice vote.

### **13) Announcements**

Bob Bitzer thanked Al Baker and his team for their efforts on holding this Conference.

General announcements were made.



**14) Adjournment**

**Motion:** Jim Pahrns motioned to adjourn.

The Board meeting adjourned at 4:20PM.

Respectfully Submitted:

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Robert Ernst  
NRHS Secretary

### Appendix A Members and Guests in attendance

**National Representatives      X – In Person   PH – Via phone**

Chapter	#	Last Name	First Name	Present
Arkansas-Boston Mountains Chapter	188	Eddy	Kenneth	<b>X</b>
Atlanta Chapter	046	Kittendorf	Delmar	<b>X</b>
Baltimore Chapter	003	Shulby	Richard	<b>X</b>
Blue Ridge Chapter	043	Leslie	Robert	<b>X</b>
Cape Cod Chapter	183	Scott	Ellen	<b>X</b>
Central Coast Chapter	097	Graham	Edward	<b>X</b>
Cincinnati Chapter	110	Andes	Scott	<b>X</b>
Collis P. Huntington Chapter	048	Hensley	Timothy	<b>P</b>
Connecticut Valley Chapter	012	Ballard	Roberta	<b>X</b>
Cumberland Valley Chapter	125	Bender	Brad	<b>X</b>
George L. Carter	242	Pahris	Charlotte	<b>X</b>
Hoosierland Chapter	186	Harris	Hugh	<b>P</b>
Inland Empire Chapter	089	Simanton	John	<b>X</b>
Kentucky Central Chapter	194	Ross	Shirley	<b>X</b>
Lackawanna & Wyoming Valley Chapter	132	Verbyla	Anthony	<b>X</b>
Lancaster Chapter	001	Kurtz	Fred	<b>X</b>
New York Chapter	022	Sowa	Cora	<b>X</b>
Niagara Frontier Chapter	017	Gerstung	Rebecca	<b>X</b>

North Florida Chapter	160	Fiorilla	Marjorie	X
Old Smoky Chapter	049	Freeman	Robert	X
Pacific Northwest Chapter	032	Baker	Al	X
Philadelphia Chapter (Alt)	004	Senin	Peter	X
Piedmont Carolinas Chapter	129	Shulby	Richard	X
Potomac Chapter	116	Davidson	Richard	X
Pottstown & Reading Chapter	120	Sweigart	John	X
Roanoke Chapter	036	Jensen	Carl	X
Saint Louis Chapter	064	Gawedzinski	Ron	X
Tacoma Chapter (ALT)	071	Bergman	Michael	X
Washington DC Chapter	019	Baake	Jon	X
Western Connecticut Chapter	030	Ballard	Roberta	X

### Members and Guests

**Dawn Holmberg - Webmaster**  
**John DeRoo - Kansas City (PH)**  
**Larry Dyer - Atlanta**  
**Elizabeth Patterson - Bluewater**  
**Bud Thompson - Tacoma**  
**Thomas Steeves - Pacific Northwest**  
**T. Trent Stetz - Pacific Northwest**  
**Peggy Sweigart - Pottstown & Reading**  
**Helen Shaak - Lancaster**  
**Bill Beagen - GL Carter**  
**Dan Meyer - Northstar**  
**Judy Senin - Philadelphia**

**Appendix B**

**2017 Presidential Appointments**

**Executive Committee**

Bob Ernst - Tony White- Jack Hilborn - Wes Ross - Walter Zullig

**Membership Committee**

No appointees

**Assistant Secretary**

Ellen Pinsky

**Historic Grants Committee**

Chair - Bob Kornreich - Larry Dyer - Richard Davidson - Mia Mather - Walter Zullig - Ed Berntsen – Carl Jensen

**RailCamp**

Chair - Becky Gerstung – Tony White – Bud Thompson – William Chapman – Carl Jensen – Alex Polimeni

**Bulletin Editor**

Jeff Smith

**Election Committee**

Rick Durrant - Charles Webb - Joe Maloney – Bob Ernst

**NRHS News Editor**

Charles Williams

**FaceBook**

Charles Williams

**Audit Committee**

No appointees

**Convention Committee**

Chair - John Goodman – Skip Waters – Dawn Holmberg – Steven Siegerist

**General Counsel**

John Fiorilla

Scott Andes, Assistant General Council

**Comptroller**

Bob Heavenrich

**Membership Awards**

Chair - Joe Maloney - Rick Davidson

**Emblem Sales**

Dave Baniewicz - Peggy Sweigert

**Discount List**

Wes Ross

**Library Slides and Films**

Mitch Dakelman

**NRHS Telegraph Editor**

Val Hoski - Ellen Pinsky

## Appendix C

### NRHS Film Archival Digitalization Committee

The Committee met on September 24, 2016, in Princeton, New Jersey, to review and plan for future action regarding the various aspects of this multi-faceted and on-going endeavor. At the conclusion, here's a status report:

1. The 8-mm. project is about 75% complete and has involved an equipment investment of about \$11,000 and more than 250 hours of volunteer labor so far.
2. On this front, a) there will be continuing work to bring this to completion in coming months; and b) with the desire to begin to make this footage available for viewing by the public, there's a plan to create a couple of pilot segments complete with narration (as most of the footage is silent film).
3. On the 16mm. side, there are several aspects involved before the Committee provides any recommendation to the NRHS Board of Directors ... all of which will be addressed as time permits. These include:
  - a. Completing a full and accurate inventory of what's in the library, presently housed in safe storage in New Jersey.
  - b. Determining if the commercially-produced films have copyrights and, if so, whether those copyrights remain in effect.
  - c. Review of the various systems and approaches for digitizing, followed by determination of which and what is best for our purposes, with prime consideration being the funding needed and available.
  - d. Before any film is digitized, it was decided that possibility of the film having already been digitized by another organization should be researched, where we can simply acquire a copy rather than duplicate the labor.
4. A request is being prepared for dissemination to every NRHS member, requesting that if they own any original 16mm. film, or knows of any person who may have such film ... please consider a) donating it to the NRHS for digital preservation or, if not interested in giving it to us, then b) loan it to the NRHS so that we may produce a digital copy.
5. We, the Committee, are in agreement that our mission has a two-pronged goal – to digitize as much rail-related footage for long-term historical preservation and to, when possible, make it available for public viewing via modern-day systems.

The Committee is led by NRHS Vice-President Joe Maloney and consists of NRHS members Mitch Dakelman, Tom Coughlin and Marlin Taylor ... all committed to moving these endeavors forward at maximum possible speed ... yet tied very much to available volunteer hours and the financial support needed for purchasing equipment and supplies.

## Appendix D

September 29, 2016

### 2017 Proposed NRHS Budget

To the Board of Directors of the National Railway Historical Society:

Attached is a spreadsheet for the 2017 proposed NRHS Budget. It also includes an unaudited financial report for 2016, with projections through December 31<sup>st</sup> to be used for comparison against the 2017 budget draft. The final audited financial summary for 2015 has been included as well.

I would like to thank our Comptroller, Bob Heavenrich for his work in putting the attached spreadsheet together and offering budget recommendations. Further, I would also like to thank the NRHS Officers and Service Directors who provided valuable information in the preparation of this budget projection.

Based on the projections for the remainder of 2016, it is anticipated that we will end up with a positive cash flow to our net income at year end.

The 2017 Budget has been developed using conservative management of our financial resources while continuing to provide support and expanded services to our membership, chapters and other individuals and organizations through our educational and grant programs. We must continue to build cash reserves as part of our long range goals. 2017 is planned to have a positive net cash flow

Much of the complex management work of the Society continues to be performed by a small cadre of dedicated volunteers. This volunteer work force must be expanded for several reasons. The first is to assist in the reduction of costs to operate our non-profit educational organization, and secondly to ensure that there are volunteers being trained to continue to do the work of the Society both now and in the future.

A recap of the budget highlights for 2017.....

#### **Income:**

1. Membership is projected to decline. This is becoming a very disturbing trend. We have reduced our dues income for 2017.
2. As of now no long term investments are planned. We do keep a cash reserve in our investment account.
3. The 2016 convention in Denver, CO generated a positive cash flow. Smaller more conservative conventions with shorter schedules and a varied mix of activities are the business model the Society will be using for the 2017 convention in Nashville, TN.
4. We are planning for small decreases in donations for 2017.

#### **Expenses:**

1. In 2017 we plan to issue three printed *NRHS Bulletins*. Budget has been kept at \$60,000 based on projected costs to produce two issues for 2016.
2. In 2017 we plan to issue three printed versions of the *NRHS News*. The remaining three issues will be distributed electronically. Budget has been increased to \$33,000.
3. 2017 will have no election expenses.

4. Emblem Sales are now being operated on a Cash Basis accounting system.
5. The 2017 Budget worksheet now shows Non-expense cash requirements (separate from the budget) for the Litigation Settlement, Award Pin Inventory and Administrative expenses for the NRHS Fund.

This budget will be presented at the Board of Director's meeting for discussion and approval at the Fall Conference in Portland, OR on Saturday, October 15, 2016. Questions can be directed to the Treasurer at [treasurer@nrhs.com](mailto:treasurer@nrhs.com) .

Thank you for your continued support of the National Railway Historical Society.

*Bob Bitzer*  
NRHS Treasurer



Proposed NRHS FY2017 Budget

Appendix D Continued	2015		Preliminary Unaudited 2016 Results/ Projection					Pct of Budget	2017 Budget	Comment
	Actual Audited	Actual to 8/31	Approved Budget	Expected Sept - Dec	Projected Total	Over / Under Budget				
<b>Income</b>										
4100 · Dues	311,880	245,898	300,000	4,102	250,000	50,000	83%	225,000	No second notices 2016	
4200 · Interest and Dividends	31	3	0	1	4	-4		0		
4300 · Sales	3,168	2,413	3,000	787	3,200	-200	107%	3,500	Now cash basis	
4400 · Convention	273,616	116,188	250,000	100	116,288	133,712	47%	110,000	Key number is net income	
4450 · RailCamp Income	46,600	43,240	45,000	2,230	45,470	-470	101%	45,500	Includes NRHS Scholarships	
4600 · Other Events	1,905	0	0	0	0	0		0	Chapter sponsored conferences	
4800 · Unrestricted Donations	57,243	28,156	60,000	22,844	51,000	9,000	85%	46,000	Depends on dues notices	
4900 · Restricted Donations	34,763	18,207	20,000	16,793	35,000	-15,000	175%	30,000	Depends on dues notices	
4999 · Other Income	3,076	10	0	0	10	-10		0	FF Errors 2015	
<b>Total Income</b>	<b>732,281</b>	<b>454,115</b>	<b>678,000</b>	<b>46,857</b>	<b>500,957</b>	<b>177,028</b>	<b>74%</b>	<b>460,000</b>		
<b>Expense</b>										
4000 · Reconciliation Discrepancies	-598	0	0	0	0	0		0	FF Errors 2015	
5100 · Convention	270,044	107,049	240,000	2,951	110,000	130,000	46%	100,000	Denver net income approx. \$6500.	
5200 · NRHS Bulletin	27,546	12,156	60,000	27,844	40,000	20,000	67%	60,000	Three printed copies FY17	
5300 · NRHS News	6,000	10,405	28,000	5,095	15,500	12,500	55%	33,000	Three printed copies FY17	
5350 · Misc. Publications	2,580	900	3,000	600	1,500	1,500	50%	3,000	On line NRHS News	
5400 · Membership Records	13,292	5,739	20,000	14,261	20,000	0	100%	17,000	No second notices 2016	
5600 · Meetings & Travel	1,701	3,681	5,000	1,319	5,000	0	100%	5,000	Admin and Program Service	
5700 · Staff Expenses	78	0	3,000	0	0	3,000	0%	5,000	Being donated by staff	
5800 · Admin. Office	5,078	2,381	0	827	3,000	-3,000		3,000	Includes all conf. calls	
5950 · Financial Fees	6,565	14,356	18,000	15,644	30,000	-12,000	167%	30,000	Includes lockbox expenses	
5990 · Interest	116	0	0	0	0	0		0	FF issues 2015	
6000 · Corporate	3,066	4,880	5,000	0	4,880	120	98%	5,000	Done for 2016	
6050 · Accounting	40,425	25,074	40,000	4,926	30,000	10,000	75%	30,000	2015 audit completed	
6072 · NRHS Fund Legal	281	0	0	0	0	0		0	Now expensed to Fund	
6060 · Legal Fees	13,477	8,564	16,000	3,436	12,000	4,000	75%	11,000	Assume no major legal effort	
6090 · Insurance	8,542	3,026	5,000	3,975	7,000	-2,000	140%	8,000	One major policy to be paid FY16	
6100 · Public Relations	0	0	2,000	0	0	2,000	0%	0	No activity	
6150 · Advertising	0	473	8,000	0	0	8,000	0%	4,000	One ad 2016	
6300 · Fund Raising	500	0	10,000	0	0	10,000	0%	10,000	No activity	
6400 · Emblem Sales	6,383	1,965	5,000	535	2,500	2,500	50%	2,700	Now cash basis	
6490 · Non Emblem Sales	0	32	0	68	3,000	-3,000		300	Back Issues of publications	
6500 · Services	11,504	1,715	5,000	8,285	10,000	-5,000	200%	10,000	Scholarships/Discount List/ Pins	
6600 · Library Operations	0	58	0	42	100	-100		0	Minimal Activity	
6650 · Rent	9,779	8,840	11,000	4,160	13,000	-2,000	118%	14,000	EZ Storage, DVARP, NRL	
6700 · RailCamp	48,689	46,358	48,000	2,142	48,500	-500	101%	48,000	Donations cover any deficits	
6800 · IT Systems	0	0	1,000	0	0	1,000	0%	0	No activity	
6900 · IT Systems Development	1,893	893	1,000	0	0	1,000	0%	0	Amort. done	
6999 · Other Expenses	0	835	0	165	1,000	-1,000		0	Painting photos 2016	
9100 · Grants	9,085	35,000	20,000	0	35,000	-15,000	175%	16,000	Donation dependent	
9200 · Donations to Other Nonprofits	4,200	0	0	0	0	0	0%	0	Conv. donation to Fund 2015	
7000 · Association Mgmt Support	26,965	0	0	0	0	0	0%	0	FF contract ended April 2015	
<b>Total Expense</b>	<b>517,193</b>	<b>294,380</b>	<b>554,000</b>	<b>96,275</b>	<b>391,369</b>	<b>162,019</b>	<b>71%</b>	<b>415,000</b>		
<b>Net Income</b>	<b>215,088</b>	<b>159,735</b>	<b>124,000</b>	<b>-49,419</b>	<b>109,589</b>	<b>15,008</b>	<b>88%</b>	<b>45,000</b>		

Restricted Fund Balances 12/31/15	NRHS	Fund	Total	Non Expense Cash Requirements
3210 Library	22,244	55	22,299	8,000 Litigation Settlement
3211 Film Project	0	8,802	8,802	10,000 Award Pin Inventory
3220 Grants	5,619	1,810	7,429	18,000 Loan to Fund for Admin Expenses
3240 RailCamp	28,799	208	29,007	
3250 RailCamp Scholarships	29,151	0	29,151	
3260 Preservation	2,074	0	2,074	
<b>Total</b>	<b>87,887</b>	<b>10,874</b>	<b>98,761</b>	<b>36,000 Total</b>

## Appendix E

### *NRHS Bulletin* Production Update

I wanted to provide the NRHS Board a brief update on the status of *NRHS Bulletin* production. Volume 79, No. 3 was mailed in late August and should have been received by all members by now. The last issue of Volume 79 is in production now and I hope to have it in the mail in December. It contains an article on coal railroading in West Virginia and a look at the Berkshire type locomotive – specifically on the Pere Marquette Railway.

Planning is under way for the 2017 issues, which will be Volume 80, Nos. 1-3 (assuming the Board approves the budget as proposed). We have some exciting content lined up for these issues including topics such as the Strasburg Rail Road, the Pittsburg, Shawmut & Northern Railroad and the UP Steam program.

I am looking for folks who are interested in authoring articles. If anyone in your Chapter has an idea for an article, please have them reach out to me at [bulletin@nrhs.com](mailto:bulletin@nrhs.com).

Thanks,  
Jeff Smith  
Editor, *NRHS Bulletin*

## Appendix F

RailCamp 2016  
Report to Board of Directors  
October 14, 2016

RailCamp 2016 provided 36 young people an opportunity of a life time. We had 35 young men and one young lady. As usual, we heard from many of them that it was the best week of their lives. The number of campers is determined by our partners. Their support of the program with giving of their time and personnel is vital.

Once schedules were approved by all partners the application was posted to the NRHS website. Applications from those on the wait list from 2015 were the first to arrive. By mid-March we had received enough applications to fill RailCamp East completely and most of RailCamp Northwest. We received commitments from sponsors after that time, which has led to a revised schedule for sponsorships as outlined in the new policy. The policy is available on the NRHS Admin site. We did establish a wait list again this year and I am sure we will hear from them as soon as the application appears online. We plan to have it available January 1, 2017.

East Director Tony White finalized plans for RailCamp East with meetings with our partners Amtrak, the Strasburg Rail Road and the Railroad Museum of Pennsylvania. The University of Delaware, Newark again served as headquarters for housing and feeding campers and staff. Tony secured a corporate rate with the van rental company saving a substantial amount of money.

In early March Interim Director Alex Polimeni and past directors Bud Thompson and Bill Chapman met with the partners for RailCamp Northwest. They included Amtrak, Tacoma Rail, Sound Transit, the Northwest Railway Museum and Mt. Rainier Scenic Railroad. Due to the sale of the Mt. Rainier there was some doubt about their participation. They did uphold their earlier commitment and hosted our campers. The University of Puget Sound, Tacoma housed the campers and staff again this year.

Full and partial sponsorships for 15 campers were received from: the Baltimore, Bluewater Michigan, Central Pennsylvania, George L. Carter, Harrisburg, Lackawanna & Wyoming Valley, Pottstown & Reading and Washington D.C. Chapters of the NRHS, the Pennsylvania Railroad Technical & Historical Society, the Railroad Passenger Car Alliance, the Somerset County 4-H Trainmasters, Hugh Ryan and Edward Kraft. Other donations were received from the Cape Cod Chapter and the Jacob & Hilda Blaustein Foundation. Nearly \$3,000 was raised at the banquet during the recent Denver convention. All campers requesting financial aid received assistance from NRHS.

This year campers came from 17 states. We had only one girl this year. We did, however, have two female counselors who are past campers. While we give preference to first-time campers, we had six East campers from 2015 go to Northwest this year.

We had a couple of new counselors this year at East, Ellen Scott and Frank Fowler. We continue to look for counselors. By having staff on both coasts it helps to keep expenses down. Anyone interested in becoming a counselor should speak to any member of the committee. We are still in the process of selecting a director for Northwest.

Even with the cost of insurance doubling over last year's premium, we managed to come in under budget. We are asking for the same \$48,000 in the 2017 budget. The cost savings on the van rentals, having telephone conference calls instead of meeting face to face and having directors on each coast helped greatly. We do not plan to increase tuition for 2017.

Charles Williams is doing an excellent job for us with articles in the NEWS. We are a constant reminder to all members not only about the program but for the need of sponsors and financial support. New sponsors have already come forward for 2017. The August issue had a complete rundown of RailCamp East activities. The October issue had an article on Northwest from a camper's perspective. You can expect more in future issues. We will be updating the NRHS website with details and dates for the 2017 program as soon as they are confirmed.

It is important to have more participation from those chapters in the West to build a local base for RailCamp Northwest. We had only three campers at Northwest and none at East this year from states west of the Mississippi. We will make available a short program to present to your members or at rail-themed gatherings.

This is a signature program of the NRHS. The opportunity we provide for young people exists nowhere else. Other summer rail camp programs cannot compare to ours. We ask for the continued support of the Board and Chapters.