

5 September 2016

**NOTICE OF MEETING
NRHS Board of Directors
Saturday, October 15, 2016**

The Board of Directors of the National Railway Historical Society, Inc. will meet on Saturday, October 15, 2016. The meeting will be held at the University Place Hotel and Conference Center, 310 SW Lincoln Street, Portland, OR 97201.

The Board of Directors' Meeting is scheduled to start at 1:00PM PDT. An advanced agenda will be available ahead of the conference. Teleconferencing capability will be available for this meeting to allow Board members to participate by telephone. Details will be forthcoming.

Board members are responsible for planning and making their own lodging and transportation arrangements. The rate is \$99.00 per night + taxes, single or double. Breakfast is included with the room rate. Call the hotel direct at 1-866-845-4647 for reservations. Identify yourself as being part of the NRHS Fall Conference.

All Board members **must** register for the meeting whether attending in person or via phone. The registration fee is \$40.00. The registration form is available on the NRHS admin site.

So that the appropriate set-up is made for the meeting please contact me with your intentions to attend. Email me at secretary@nrhs.com with: Attend in-person, attend via phone or will not be attending.

If you have a report for the Board, please send the report to me at least two weeks prior to the meeting so that it may be posted on the admin site and the Board has adequate time to review the report. Email the report to secretary@nrhs.com.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Ernst", is positioned below the word "Sincerely,".

Robert J. Ernst
National Secretary