



**National Railway Historical Society
Fernley & Fernley Activity Report
March 2009**

THIS DOCUMENT IS MEANT TO HIGHLIGHT CURRENT NRHS PROJECTS AND/OR ACTIVITIES, SO THAT WE MAY MAINTAIN AND ADVANCE COMMUNICATIONS BETWEEN THE LEADERSHIP AND MAIN OFFICE STAFF. THE INFORMATION AND PRESENTATION MAY VARY SLIGHTLY FROM MONTH TO MONTH, AS THE NATURE OF OUR WORK IS SO DIVERSE.

TO: NRHS National Officers
DATE: 16 April 2009
SUBMITTED BY: Christina Rockwell, Director, Fernley & Fernley

Membership

- Dues Processed for 94 Chapters between 1 March 2009 and 31 March 2009
- Dues Processed for 75 New Members between 1 February 2009 and 31 February 2009
- Prepared NRHS 2007 Reactivation Program for April Mailing to 1400 members

Finances

- All outstanding bills or invoices have been paid
- All reimbursement requests submitted as of 31 March 2009 have been paid
- Switched two bi-monthly payment and reporting system to increase efficiency.
- NRHS Finance Committee Met at Fernley Offices March 25-27 for Pre-Audit Meeting

Corporate/Board

- Preparations for April Board Meeting with Tony White of Western Connecticut Chapter and NRHS Staff
- Corporate e-mailing project
 - In February Mailed Letters to 58 people on Board Distribution without email addresses
 - Low response of 14 people adding email address
 - In February send email confirming addresses to the 155 people for whom there is an email address in our system
 - Low response of 65 people confirming email address

RailCamp

- June Adult RailCamp is full. Waiting list has been started
- Weekly RailCamp reports including application and enrollment numbers are given to RailCamp Director weekly on Fridays

NRHS Heritage Grants Program

- Grant Application finalized and sent out to interested parties first and second week of march
- 1 Grant Application received as 31 March 2009

NRHS General

- NRHS Officers visited Fernley Offices March 25-27
- Preparation of Monthly Activities Report
- Continue to respond to administrative requests per National Officers
- Continue to answer the 215-557-6606 line/respond to voicemails. Approximately 250-300 calls per month require assistance.
- Continue to answer general and web related email addresses. Responded to approximately 200-250 requests monthly
- Work with research volunteers to assign projects and provide assistance they may need on a weekly basis