

## **NRHS General Guidelines – Board of Directors’ Excused Absences**

The NRHS Board of directors approved this edition of the guidelines for Board of Directors’ Excused Absences at their meeting on April 7, 2013. Forward any recommendations and suggestions to the NRHS Secretary.

The members of the NRHS Board of Directors have various responsibilities spelled out in the NRHS Bylaws, dated June 24, 2011. Specifically, Article VII, Section 15 states,

*“A member of the Board of Directors who is absent, without an excuse accepted by the Board of Directors, from two (2) consecutive meetings of the Board, or from two (2) out of three (3) consecutive meetings, may be removed by the Board of Directors. Absences resulting from illness of the Director or death or serious illness in the family are excusable. The Board may set additional criteria for valid excuses for absence.”*

Each director has signed a certification statement when being nominated for office that, among other things, committed each of them to attend all Board of Directors’ meetings during his/her term of office.

At its Winter 2013 meeting, the NRHS Board of Directors adopted the additional criteria as valid excuses for absence. Those additional excused absences include the following:

- War, Acts of God, Natural Disasters and labor disputes that interrupt lines of communications.
- Serious illness, physical injuries or scheduled medical procedures a Director or family member sustains.
- Employment obligations and schedules that conflict with scheduled Board meetings and cannot be avoided.
- Scheduled major conflicts with other non-profit organizations.

Directors will normally advise the Secretary or Assistant Secretary via written communication about being absent from a Board of Directors’ meeting at least ten (10) calendar days before the meeting date. In the event of an unexpected medical or weather-related issue, directors should call or email the Secretary or Assistant Secretary.