

To: NRHS Board of Directors and NRHS Advisory Council

From: Ralph Robert Bitzer, (Committee Chairman)

Date: March 27, 2014

Subject: NRHS Transactional Business Committee Report

The committee currently consists of the following members: Scott Andes, Dave Baniewicz, Bob Bitzer, Robert Ernst, Bart Jennings, Joe Maloney, Phil McMeins, Greg Molloy

The Committee has held three conference calls to date: 1 in 2013 and 2 in 2014. A fourth call is scheduled for May.

The following is a brief outline of progress to date and planned objectives.

Developed and published a new board and council meeting room layout plan – Bitzer/Andes/Committee. This is currently being used for board and council meetings.

Developed a formal set of NRHS convention objectives - Jennings/Maloney. Proposal to be presented to the Board of Director's for adoption at the Spring 2014 Conference.

Current projects:

Develop formal set of objectives for board and council meetings. As part of this project, structure and timing of meetings and event activities will be studied. Status: in progress.

Develop new Emblem Sales Program. Create objectives. Review product offerings. Develop new methods for the sales and promotions of our products. Status: in progress

Create an on-going Conference Committee staffed by board and council members to develop meeting locations, provide support and coordination to chapters and provide on-going monitoring of the Society's conference requirements and needs. Status: in progress.

NRHS Tours. Develop objectives and program for NRHS to market rail oriented tours to be offered to both Society members and the public. Status: in progress.

Review of NRHS Membership Awards and Chapter Recognition Programs. Review of current programs, costs and operations. Status: in progress.