

NRHS POLICY

NRHS Annual Conventions

(As approved, 13 June 2014)

Supersedes "NRHS Convention Policy, Adopted July 4, 2003"

INTRODUCTION

The National Railway Historical Society's (NRHS) Bylaws require the Society to conduct a convention each year. The purposes for conducting an annual convention vary in terms of strategic objectives, and the annual convention serves as the forum in which the Annual Membership Meeting takes place. Conducting a NRHS convention is a major undertaking from a variety of standpoints such as cost, labor, time, and planning.

OBJECTIVES FOR NRHS CONVENTIONS

The following objectives need to be considered and addressed in planning for any NRHS convention.

1. NRHS should produce a positive revenue stream to benefit the Society, while mitigating the risks associated with operating the planned convention operations.
2. NRHS conventions should include longer-term fund raising actions.
3. NRHS conventions should help grow membership in NRHS by including the general public.
4. NRHS conventions should help maintain current membership levels in the Society.
5. NRHS conventions should raise the awareness of the Society and its objectives and activities.
6. NRHS conventions should promote the educational objectives of the Society.
7. NRHS conventions should be used to demonstrate the professionalism of the NRHS to the railroad industry, the preservation community, and the general public.
8. NRHS conventions should provide an opportunity to develop and expand the professionalism of individual NRHS members.
9. NRHS conventions, when jointly conducted with another organization, should provide an opportunity to develop the professionalism of NRHS Chapters and groups of individual NRHS members in partnerships with non-NRHS entities.

RESPONSIBILITIES

1. The NRHS President shall:
 - a. Be responsible for the NRHS convention program.
 - b. Shall appoint the NRHS Convention Director.
 - c. Shall appoint members to each annual convention committee on the recommendation of the NRHS Convention Director.

2. The NRHS Convention Director shall:
 - a. Not be a NRHS Officer.
 - b. Recommend the membership of each annual NRHS convention committee to the President.
 - c. Chair and oversee NRHS convention committees.
 - d. Provide reports on each active NRHS convention committee at the Board of Directors (BOD) at each of the BOD meetings.
 - e. In consultation with NRHS Management, develop and maintain a statement of Administrative Procedures.