

## Talking Paper

### Status of Project to Digitize NRHS 8 mm Film Collection

As of 04 June 2014

**Background:** The working committee has started the planned work to digitize the salvageable 8 mm films stored at Phillipsburg, NJ, has received the donation to acquire the needed equipment and passed it to the NRHS Fund, Inc., and has begun working with Chestnut Hill College in Philadelphia to perform the labor for this project.

**Discussion:**

1. Purchase of equipment.

- The project committee has laid out a plan of action with milestones and assigned tasks among the committee members. All work is currently on schedule.
- The project committee has identified the equipment needed to scan the films, along with various support materials needed to clean the films before scanning.
- The project committee has written the statement of work and is coordinating it with Chestnut Hill College.
- The project committee has begun the purchase of the secured the roughly \$7000 as a restricted donation that is needed to purchase the equipment to actually duplicate the current 8 mm film archive into a digital format.

**Conclusion:** The project is currently on schedule.

**Recommendation:** None – information only.



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JOSEPH C. MALONEY, JR.  
Vice President