

NATIONAL RAILWAY



HISTORICAL SOCIETY

Internal Correspondence

Reply to : 3565 Chatham Way
Ann Arbor, Mi. 48105

DATE: Dec 23, 2009

FROM : Robert M. Heavenrich, Comptroller

TO : NRHS Board of Directors

SUBJECT : November 2009 Financial Reports

The financial reports for this meeting cover the period Jan. 1, 2009 through Nov. 30, 2009 and use data that has not been audited. These reports exclude many year end accounting adjustments including those for inventory, depreciation, unrealized capital gains, change in value in temporary restricted funds for projects such as RailCamp scholarships, grants, and the library. The reports consist of a comparison of our 2009 Income and Expenses with our budget, a comparison of our Balance Sheet data for this year to date with that for year end values for the preceding seven years.

NRHS is in the process of making some changes to its accounting system and procedures. The most significant one that has been completed to date is to consider unrestricted donations received with dues *current year* income regardless of when the donation has been received. Between Oct. 1 and the end of November 2009, \$12,851 worth of contributory membership donations had been processed, compared to \$4,725 the year before.

The statement of operations report compares our income and expense for this year with the budget as approved by the NRHS Board at its Fall 2008 meeting. All of the income accounts are currently below budget, with the exception of account 4450 RailCamp which was over subscribed and 4800 Unrestricted Donations which includes two very generous bequests that we received last August. On the expense side, many of the accounts are now over budget.

The balance sheet (statement of condition) shows that the year end values of our net assets decreased during FY2007 and again during FY2008, but are projected to increase significantly this year. Cash (bank) accounts show a balance of slightly over \$130,000 compared to over \$132,000 at the end of FY2008. We currently have two checking accounts, one at Bank of America which was used for transactions related to just this year's convention and one at Blackhawk State Bank which is used for all other income and expenses. The convention checking account has not yet been closed because a few checks used to pay convention related convention expenses have not cleared the bank.

Typically, the balances in these accounts are kept high enough to cover one month's expenses and as necessary, funds are moved to and from our Merrill Lynch Money Fund

National Railway Historical Society, Inc.

Preliminary Statement of Condition (Unaudited)

	11/30/2009	12/31/2008	12/31/2007	12/31/2006	12/31/2005	12/31/2004	12/31/2003	12/31/2002
ASSETS								
Cash On Hand and In Banks								
1000 Cash Accounts	\$130,450	\$132,147	\$73,030	\$67,313	\$26,751	\$92,385	\$64,963	\$25,291
1050 Money Fund	391,413	323,919	390,425	78,802	82,121	131,746	25,184	118,810
1100 Certificates of Deposit	20,510	20,666	20,653	20,651	20,510	35,282	35,242	50,000
1180 Treasury Bills	0	0	0	0	0	0	80,000	130,000
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TOTAL Cash On Hand and In Banks	\$542,373	\$476,732	\$484,107	\$166,765	\$129,381	\$259,413	\$205,389	\$324,101
Other Assets								
1400 Accounts Receivable	\$0	\$11,524	\$0	\$214	\$0	\$6,624	\$2,717	\$1,042
1200 Inventory	23,939	20,360	14,101	12,579	14,941	21,378	14,782	15,145
1300 Prepaid Expenses	1,312	22,897	2,719	17,461	18,625	9,203	2,428	5,828
1500 Investment Securities	33,796	33,796	92,009	430,736	364,670	263,748	230,460	132,337
1800 Furniture/Fixtures/Equipment	5,257	3,476	7,962	12,068	13,701	15,905	4,561	6,269
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TOTAL Other Assets	\$64,304	\$92,053	\$116,791	\$473,059	\$411,937	\$316,857	\$254,947	\$160,620
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TOTAL ASSETS	\$606,676	\$568,785	\$600,898	\$639,824	\$541,318	\$576,270	\$460,337	\$484,721
LIABILITIES								
2100 Accounts Payable	\$12,027	\$6,077	\$7,356	(\$604)	\$32,173	\$3,161	\$7,280	\$4,803
2200 Deferred Income	109,809	229,297	152,312	53,430	14,970	123,702	51,096	94,917
2300 Unpublished Bulletins	47,668	99,657	155,544	233,103	160,133	140,698	86,835	68,200
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TOTAL LIABILITIES	\$169,503	\$335,031	\$315,212	\$285,929	\$207,275	\$267,560	\$145,212	\$167,920
NET ASSETS								
3100 Unrestricted Assets	\$389,715	\$192,982	\$220,876	\$291,831	\$272,205	\$246,926	\$250,875	\$250,379
3200 Temporarily Restricted Assets	30,061	23,372	48,436	46,815	47,688	49,160	52,726	56,422
3300 Permanently Restricted Assets	17,399	17,399	16,374	15,249	14,149	12,623	11,523	10,000
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TOTAL NET ASSETS	\$437,175	\$233,753	\$285,686	\$353,895	\$334,042	\$308,709	\$315,124	\$316,801
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TOTAL LIABILITIES & NET ASSETS	\$606,676	\$568,785	\$600,898	\$639,824	\$541,318	\$576,270	\$562,497	\$574,010

Notes: Some totals may not add up exactly due to rounding

Prepaid expenses includes overpayments to some vendors.

Deferred income includes dues and contributions for the next fiscal year through FY2008, but just dues there after

Unpaid Bulletins include some estimates for 2009 Bulletins

National Railway Historical Society, Inc.
Preliminary Statement of Operations (Unaudited)
January 1, 2009 to Nov. 30, 2009

	Approved Budget	Actual	Budget Minus Actual	Percent of Budget
Income				
4100 · Dues	\$430,000	\$391,177	\$38,823	91%
4200 · Interest and Dividends	24,000	3,293	20,707	14%
4300 · Sales	9,000	3,077	5,923	34%
4400 · Convention	311,000	248,067	62,933	80%
4450 · RailCamp	50,000	54,441	(4,441)	109%
4500 · Capital Gains	1,000	0	1,000	0%
4700 · Non Operating	2,000	2,502	(502)	125%
4800 · Unrestricted Donations	85,000	349,213	(264,213)	411%
4900 · Restricted Donations	10,000	5,884	4,116	59%
4999 · Other Income	0	2,419	(2,419)	
Total Income	\$922,000	\$1,060,073	(\$135,654)	115%
Expense				
5100 · Convention	\$259,000	\$259,162	(\$162)	100%
5200 · NRHS Bulletin	172,000	176,823	(4,823)	103%
5300 · Other Publications	24,000	21,793	2,207	91%
5400 · Membership Records	20,000	23,435	(3,435)	117%
5500 · Staff Expenses	15,000	14,832	168	99%
5600 · Administrative Meetings	14,000	25,381	(11,381)	181%
5700 · Rent	6,000	5,637	363	94%
5800 · Admin. Office	9,000	6,603	2,397	73%
5950 · Financial Fees	4,000	3,924	76	98%
5960 · Insurance	7,000	10,323	(3,323)	147%
6000 · Corporate	3,000	8,045	(5,045)	268%
6050 · Accounting	9,000	17,050	(8,050)	189%
6060 · Legal Fees	7,000	592	6,408	8%
6100 · Public Relations	30,000	32,861	(2,861)	110%
6200 · Planning and Development	2,000	0	2,000	0%
6400 · Emblem Sales	2,000	379	1,621	19%
6500 · Services	22,000	13,275	8,725	60%
6600 · Library Operations	500	430	70	86%
6640 · Heritage Film	500	0	500	0%
6700 · RailCamp	50,000	55,480	(5,480)	111%
6700 · IT Systems	31,000	2,112	28,888	7%
7000 · Administrative Mgmt. Support	146,000	136,640	9,360	94%
8000 · Depreciation	3,000	0	3,000	0%
9100 · Grants	40,000	40,060	(60)	100%
9150 · Donations	1,000	0	1,000	0%
9200 · Non Operating	2,000	0	2,000	0%
9300 · Library Acquisitions	2,000	297	1,703	15%
Total Expense	\$881,000	\$855,132	\$25,868	97%
Net Income	\$41,000	\$204,941		

Notes:

Some totals may not add up exactly due to rounding.
Includes contributory membership donations received after Aug 15.
Bulletin expenses include estimates for FY2009 Bulletins
Excludes some year end transactions.

Attachments